

HOST CITY GUIDELINE MSDBA/MSDWBA

1. The sponsoring host must deposit security deposit of \$400.00 to MSDBA and \$200.00 to MSDWBA. In the second year, the sponsoring host city must pay twenty-five (25) percent of the total prize money when the MSDBA accepts the winning bid. The sponsor shall pay one-fourth (1/4) of seventy-five (75) percent of the prize money until it is paid in fourth (4th) year of upcoming tournament, paying two (2) separate checks to MSDBA and MSDWBA. The bidding for MSDBA is \$3,000.00 and for MSDWBA is \$1,500.00
2. The Host City is responsible to reserve hotel rooms for both Presidents, Vice Presidents, and Secretary-Treasurers of MSDBA and MSDWBA during their stay
 - a. The Host will be responsible for 50 percent of Officers' hotel room expenses, and the specified organization will be responsible for 50 percent of Officers' hotel room expenses for 3 nights.
 - b. If the Host has a complimentary room or two, must distribute equally between MSDBA and MSDWBA Presidents.
3. The Host City is responsible for plaques, stationery, and all advertising expenses.
 - a. Provide 10 actual plaques for MSDBA:
 - 1) John Etheridge Senior Citizen Master Handicap
 - 2) Robert Kolb Master Champ Handicap
 - 3) Single
 - 4) All Events
 - 5) Doubles (2 plaques)
 - 6) Team (4 plaques)
 - b. Provide 10 plaques for MSDWBA:
 - 1) Maggie Hipp Queen Champ Handicap
 - 2) Elaine Bice Senior Queen Champ Handicap
 - 3) Single
 - 4) All Events
 - 5) Doubles (2 plaques)
 - 6) Team (4 plaques)
4. The Host City is required to send a team to MSDBA tournament starting after the bidding year. The Host City is required to send either a representative or team to MSDWBA tournament starting after the bidding year. The chairperson shall attend the annual meeting a year prior to their appointed year. If the chairperson does not attend the meeting. MSDBA/MSDWBA will deduce \$100 per year from the security deposit. A team representing their host must show up for MSDWBA tournaments a year prior to their host city, during their host city, a year after their host city. Failure to do so, will be fined \$100.00 each year and lose their security deposit.
6. The combo fee for bowlers shall be \$25-\$35 or matching the early bird fan combo fee (fluctuating). Benefits for bowler's combo shall be same as one for the fan's combo if the minimum consists of registration, program book, access to bowling events, and access to ballroom if provided. Combo Fees will split 50/50 between the host city and MSDBA/MSDWBA.

7. At the near ending of the tournament on the same day (Sunday), complete financial obligations as following:
- Hotel rooms
 - Combo fees
8. The Secretary-Treasurer shall inform the Host City chairperson of the upcoming tournament to expect all expenses and related arrangements to be readied. This shall be done in January prior to their tournament.
9. The Host City must correspond with MSDBA and MSDWBA Secretary-Treasurers on all ongoing plans.
10. The Host City must check that the bowling establishment has proper arrangements for the upcoming tournament and a meeting room provided overnight for ball and bag storage under lock. The earnings will go to MSDWBA General Fund.
11. The agreement set forth shall be signed by the Host chairperson the year after the bidding. The Host City chairperson shall read and sign the guideline at the bottom of the page to accept the obligation.

Do you agree to the guideline of the MSDBA/MSDWBA providing for your tournament?

YES or NO

Host Chairperson

Date

MSDBA Secretary/Treasurer

Date

MSDWBA Secretary/Treasurer

Date